



Leamington Latin Festival Trading Application Form

NB. If you are applying for more than one stall please fill in a separate form for each stall and send them together

Name of Organisation:	
Name of Contact Person:	
Contact Address (including Post Code)	
Telephone No:	Mobile No:
E-mail:	

Stall Name	Stall type	Frontage (M)	Depth (M)

Name of Person Responsible on Site at Event:	Mobile:
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Please list names of all the people who will be working on the stalls:

Detailed description of your products/services:
Please list all activities which you feel will need consideration with regard to Health and Safety?
For food stalls please describe how you intend to dispose of the waste produced by your stall?
Will you require vehicle access at your event? Yes/No If Yes please give details (number and type of vehicles to be used):
*****Please note: Any publicity announcing your event before permission has been granted may lead to your application being turned down*****

I declare that any information I have supplied is correct, that I have read the terms and conditions, health and safety and agree to comply with them. I agree to comply with all and any further regulations that may be imposed by Habanaloko and the local authority. I understand that I will lose any right to trade on the day if this contract is broken. Habanaloko reserves the rights to refuse any applications.

Signed:.....

Date:.....

Note: It is vital that you include;

HACCP System (documented food hygiene management system),

Food handler training certificate for every person working on the Catering stall

Liability insurance (5 million public, 5 million product and 10 million

Employers liability)

Confirmation that the food business is registered with environmental health office in the area you operate or where the unit is kept

A Health and Safety policy document

Please return these forms to: Karel Duvergel
Leamington Latin Festival
Habanaloko Ltd
10 Clarendon Place
Leamington Spa
Warwickshire
CV32 5QN

For Office Use Only: Amount: Date received: Invoice Number if Applicable:
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Please note:

The Leamington Latin Festival is organised by a not-for-profit organisation and, with all the good will in the world, absolutely no refunds or rebates can be given under any circumstances. We do care about all the traders but exceptionally the weather or other factors may impact on all of us – it is part of the ups and downs of Festival life and culture. Let's hope we have the sunniest Summer ever!